### Information for Subject Coordinators

When asking the subject coordinators to recruit for your participants, at a minimum, please provide them with the following information. The only things for which subjects are excluded from the database are 1) safety contraindications to scanning (e.g., metal, claustrophobia, etc), 2) prior neurological, psychological, and blood disorders, and 3) medications that may affect the blood or the brain.

1. **Protocol Name**
2. **Brief description of study**
3. **Number of subjects needed**
4. **Demographics/Inclusion Criteria for subjects**
	1. Handedness Requirements
	2. Age Requirements
	3. Gender Requirements
	4. Is there a Native English Speaker requirement?
	5. Other
5. **Duration of Study**
	1. Where will the study be conducted?
	2. How long is the experiment?
6. **Compensation**
	1. Rate per hour
	2. Expected total payment
7. **Between what dates would you like recruitment to begin and end?**
8. **Who should we list as the contact person for interested subjects in the recruitment email?**

a. Name

b. Phone Number

c. Email

d. Role on the study

1. **Where should the subject meet the experimenter?**

a. Please include or attach directions to your email, if needed, as well as any information about parking.

1. **Is there any other information specific to your protocol that we should know about?**
2. **What IRB protocol will cover this study?**